

Refugio Little League

Little League Constitution

ARTICLE I - NAME

This organization shall be known as the Refugio Little League.

ARTICLE II - OBJECTIVE

SECTION 1

The objective of the Refugio Little League shall be to implant firmly in the children of the community the ideals of good sportsmanship, honesty, loyalty, courage, and respect for authority, so that they may be well adjusted, stronger and happier children and will grow to be good, decent, healthy and trustworthy citizens.

SECTION 2

To achieve this objective, the Refugio Little League will provide a supervised program under the Rules and Regulations of Little League Baseball, Incorporated. All Directors, Officers and Members shall bear in mind that the attainment of exceptional athletic skill or the winning of games is secondary, and the molding of future citizens is of prime importance. In accordance with Section 501(c)(3) of the Federal Internal Revenue Code, the Refugio Little League shall operate exclusively as a non-profit educational organization providing a supervised program of competitive baseball and softball programs. No part of the net earnings shall inure to the benefit of any private shareholder or individual; no substantial part of the activities of which is carrying on propaganda, or otherwise attempting to influence legislation, and which does not participate in or intervene in any political campaign on behalf of any candidate for public office.

ARTICLE III - MEMBERSHIP

SECTION 1

Eligibility: Any person sincerely interested in active participation to further the objective of the Refugio Little League may apply to become a Member.

SECTION 2

Classes: There shall be the following classes of Members:

- a) **Player Members:** Any player candidate meeting the requirements of Little League Regulation VI shall be eligible to compete for participation. Player members shall have no rights, duties or obligations in the management or in the property of the Refugio Little League.
- b) **Regular Members:** Any adult person actively interested in furthering the objectives of the Refugio Little League may become a Regular Member. Membership dues of \$10.00 for each volunteer who would like to become a member shall be paid before March 1st of the current season. Any volunteer (in good standing) for Refugio Little League can qualify to become a voting member. The Secretary shall maintain the roll of membership to qualify voting members. Only Members in good standing (dues paid) are eligible to vote at the Annual Meeting.
- c) **Board Members.** Those who have been voted to serve on the Refugio Little League Board of Directors by the Voting Members.
- d) As used hereinafter, the "Member" shall mean a Regular Member unless otherwise noted.

SECTION 3

Other Affiliations

- a) Members, whether Regular or Player, shall not be required to be affiliated with another organization or group to qualify as members of the Refugio Little League.
- b) Regular Members should not be actively engaged in the promotion and/or operation of any other baseball/softball program.

SECTION 4

Suspension or Termination. Membership may be terminated by resignation or action of the Board of Directors as follows:

- a) The Board of Directors, by a two-thirds vote of those present at any duly constituted Board meeting, shall have the authority to discipline or suspend or terminate the membership of any Member of any class, including managers and coaches, when the conduct of such person is considered detrimental to the best interests of the Refugio Little League and/or Little League Baseball, Incorporated.

The Member involved shall be notified of such meeting, informed of the general nature of the charges and given an opportunity to appear at the meeting to answer such charges.

- b) The Board of Directors shall, in case of a Player Member, give notice to the manager of the team for which the player is a Player Member. Said manager shall appear, in the capacity of an advisor, with the player before the Board of Directors or a duly appointed committee of the Board of Directors. The player's parent(s) or legal guardian(s) may also be present. The Board of Directors shall have full power to suspend or revoke such player's right to future participation by two-thirds vote of those present at any duly constituted meeting (quorum is required).

ARTICLE IV - DUES

A reasonable participation fee may be assessed as a parent's obligation to assure the operation continuity of the Refugio Little League. This fee shall be set by the Board of Directors on any annual basis prior to registration periods.

Regular Members who wish to vote in annual elections shall be assessed a fee of \$10.00 per voting member. The Secretary shall maintain a record of those members who are in good standing. Those who wish to become part of the voting members must register and pay the \$10.00 fee prior to the first pitch of the current season.

ARTICLE V - MEETINGS

SECTION 1

Annual Meeting. The annual meeting of the Members of the Refugio Little League shall be held at the end of September or the first of October for the purpose of electing a Board of Directors, receiving reports and for the transaction of such business as may properly come before the meeting. After the Board of Directors are elected, the Board shall meet to elect the officers.

SECTION 2

Notice of Meeting. Notice of each meeting of the Board of Directors shall be delivered personally, electronically, by mail or newspaper advertisement to each Member at least three (3) days in advance of the meeting, setting forth the place, time and purpose of the meeting. In lieu of the above methods, notice may be given in such form as may be authorized by the Board Members, from time to time, at a regularly convened meeting.

SECTION 3

Special Meetings. Special meetings of the members may be called by the Board of Directors or by the Secretary or President at their discretion. Upon the written receipt of a majority of the members, the President shall call a special meeting to consider a specific subject. No business other than that specified in the notice of the meeting shall be transacted at any special meeting.

SECTION 4

Quorum. The presence of 50% + 1 of the Board shall be necessary to constitute a quorum. If a quorum is not present, no business shall be conducted.

SECTION 5

Voting. Only Board Members shall be entitled to vote at meetings of the Refugio Little League unless it is the annual meeting held in September/October when new Board members are elected.

SECTION 6

Rules of Order. Robert's Rules of Order shall govern the proceedings of all meetings, except where same conflicts with this Constitution and By-Laws of the Refugio Little League.

ARTICLE VI - BOARD OF DIRECTORS

SECTION 1

Authority. The management of the property and affairs of the Refugio Little League shall be vested in the Board of Directors.

SECTION 2

Increase in Number. The number of the Board of Directors so fixed at the annual meeting may be increased at any Regular Meeting or Special Meeting of the Members. If the number is increased, the additional Directors may be elected at the meeting at which the increase is voted, or at any subsequent General Meeting. All elections of additional Directors shall be by majority vote of all Members present. The number of Directors shall not be less than five (5) and no more than fifteen (15). The Directors shall upon election immediately enter upon the performance of their duties and shall continue in office until their successors have been duly elected and qualified.

SECTION 3

Required Members. The Board membership shall include the Officers including the Player Agent and a minimum of one manager and one volunteer umpire. (Only volunteer umpires may be elected to the Board). The number of managers elected to the Board shall not exceed a minority of the total Board Members.

SECTION 4

Annual Election and Term of Office. At each annual meeting, the Members shall determine the number of Directors to be elected for the ensuing year and shall elect such number of Directors. The number so fixed may, within the limits prescribed by the foregoing Section 1, be increased at any regular or special meeting of the Members, and if the number is increased, the additional Directors may be elected at the meeting at which the increase was voted, or at any subsequent meeting. All elections of Directors shall be a majority vote of all members present or represented by a properly executed and signed absentee ballot filed with the Secretary prior to the election meeting.

SECTION 5

Vacancies. If any vacancy occurs in the Board of Directors, by death, resignation or otherwise, may be filled by a majority vote of the remaining Directors at any regular Board meeting or at any Special Board Meeting called for that purpose.

SECTION 6

Board Meetings, Notice and Quorum. Regular meetings of the Board of Directors shall be held immediately following the Annual Meeting and on such days thereafter as shall be determined by the Board.

- a) The President or the Secretary may, whenever they deem it advisable, or the Secretary shall at the request in writing of five (5) Directors, issue a call for a Special Board Meeting. In the case of Special Board Meetings, such notice shall include the purpose of the meeting and no matters not so stated may be acted upon at the meeting.
- b) Notice of each Board meeting shall be given by the Secretary or President personally, electronically, or by mail to each Director at least three (3) days before the time appointed or by telephone or personal notice twenty-four (24) hours preceding the meeting.

Six (6) Members of the Board of Directors shall constitute a quorum for the transaction of business. If a quorum is not present, no business shall be conducted.

- c) Only members of the Board of Directors may make motions and vote at meetings of the Board of Directors. However, the Board of Directors may invite, admit, and recognize guests for presentations or comments during Board meetings.

SECTION 7

Duties and Powers. The Board of Directors shall have the power to appoint such standing committees as it shall determine appropriate and to delegate such powers to them as the Board shall deem advisable and which it may properly delegate.

The Board may adopt such rules and regulations for the conduct of its meetings and the management of the Refugio Little League as it may deem proper, provided such rules and regulations do not conflict with this Constitution.

The Board shall have the power by a two-thirds vote of those present at any regular Board or Special Board Meeting to discipline, suspend or remove any Director, Officer, Committee Member or Regular Member of the Refugio Little League in accordance with the procedure set forth in Article III, Section 4 (a,b).

ARTICLE VII - OFFICERS, DUTIES AND POWERS

SECTION 1

Election. Immediately following the annual meeting, the Directors present, provided there be a quorum, shall meet, for the purpose of electing Officers and appointing committees for the ensuing year.

SECTION 2

Officers. The Officers of the Refugio Little League shall consist of a President, one or more Vice Presidents, a Secretary, a Treasurer, a Player Agent, a Safety Officer, and a Coaching Coordinator, all of whom shall hold office for the ensuing year or until their successors are duly elected [Regulation 1(b)].

The Board of Directors may appoint such other Officers or agent as it may deem necessary or desirable, and may prescribe the powers and duties of each and may fill any vacancy which may occur in any office. Appointed Officers or agents shall have no vote on actions taken by the Board of Directors unless such individuals have been elected to the Board by the membership or have been selected to fill a vacancy on the Board.

SECTION 3

President. The President shall:

- a) Conduct the affairs of the Refugio Little League and execute the policies established by the Board of Directors.
- b) Present a report of the condition of the Refugio Little League at the Annual Meeting.
- c) Communicate to the Board of Directors such matters as deemed appropriate, and make such suggestions as may tend to promote the welfare of the Refugio Little League.
- d) Be responsible for the conduct of the Refugio Little League in strict conformity to the policies, principles, Rules and Regulations of Little League Baseball, Incorporated, as agreed to under the conditions of charter issued to the Refugio Little League by that organization.
- e) Designate in writing, other officers, if necessary, to have power to make and execute for/and in the name of the Refugio Little League such contracts and leases they may receive and which have had prior approval from the Board.
- f) Investigate complaints, irregularities and conditions detrimental to the Refugio Little League and report to the Board or Executive Committee as circumstances warrant.
- g) With the assistance of the Player Agent, examine the application and support proof-of-age documents of every player candidate and certify to residence and age eligibility before the player may be accepted for tryouts and selection.
- h) Manage or Coach within the organization if approved by the Board of Directors (Regulation I(b)).

SECTION 4

Vice President. The Vice President shall:

- a) Perform the duties of the President in the absence or disability of the President, provided he or she is authorized by the President or Board so to act. When so acting, the Vice President shall have all the powers of that office.
- b) Perform such duties as from time to time may be assigned by the Board of Directors or by the President.

SECTION 5

Secretary. The Secretary shall:

- a) Be responsible for recording the activities of the Refugio Little League and maintain appropriate files, mailing lists and necessary records
- b) Perform such duties as are herein specifically set forth, in addition to such other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.
- c) Maintain a list of all Members, Directors and Committee Members and give notice of all meetings of the Refugio Little League.
- d) Keep the minutes of the meetings of the Members, the Board of Directors and the Committees, and cause them to be recorded in a book kept for that purpose.
- e) Conduct all correspondence not otherwise specifically delegated in connection with said meeting and shall be responsible for carrying out all orders, votes and resolutions not otherwise committed.
- f) Notify Members, Directors, Officers and committee members of their election or appointment.

SECTION 6

Treasurer. The Treasurer shall:

- a) Perform such duties as are herein set forth and such other duties as are customarily required by the Office of Treasurer or may be assigned by the Board of Directors.
- b) Receive all monies and securities, and deposit in bank approved by the Board of Directors.
- c) Keep records for the receipt and disbursement of all monies and securities of the Refugio Little League, including the Auxiliary, approve all payments from allotted funds and draw checks therefore in agreement with policies established in advance of such actions by the Board of Directors. All disbursements by check must have dual signatures and require a receipt.
- d) Prepare an annual budget, under the direction of the President, for submission to the Board of Directors at the Annual Meeting.

SECTION 7

Player Agent. The Player Agent shall:

- a) Record all player transactions and maintain an accurate up-to-date record thereof.
- b) Receive and review applications for player candidates and assist the President in verifying residence and age eligibility.
- c) Prepare the Player Agent's list and administer the division player pool.
- d) Prepare for the President's signature and submission to Little League International, team rosters, including players claimed, and the tournament team eligibility affidavit. Notify Little League International of any subsequent player replacements or trades.

SECTION 8

Safety Officer. The Safety Officer shall:

- a) Be responsible to create awareness, through education and information, of the opportunities to provide a safer environment for children and all participants of Little League.
- b) Develop and implement a plan for increasing safety of activities, equipment and facilities through education, compliance and reporting.

Note: *In order to implement a safety plan using education, compliance and reporting, the following suggestions may be utilized by the Safety Officer:*

- 1) *Education - should facilitate meetings and distribute information among participants including players, managers, coaches, umpires, league officials, parents, guardians and other volunteers.*
- 2) *Compliance - should promote safety compliance leadership by increasing awareness of the safety opportunities that arise from these responsibilities.*

- 3) *Reporting - define a process to assure that incidents are recorded, information is sent to league/district and national offices, and follow-up information on medical and other data is forwarded as available.*

SECTION 9

Concession Manager. The Concession Manager shall:

- a) Maintains the operation of concession facilities
- b) Organizes the purchase of concession products
- c) Responsible for the management of the concession sales at league events
- d) Schedules volunteers to work the concession booth during league events

SECTION 10

Coaching Coordinator. The Coaching Coordinator shall:

- a) Providing manager and coach training and education
- b) Implementing a budget to offer training and education
- c) Monitoring managers and coaches throughout the year
- d) Reporting any roster management issues to the Player Agent

ARTICLE VIII - MANAGERS, COACHES AND UMPIRES

SECTION 1

Team Managers and Coaches shall be appointed annually by the President and must be approved by the Board of Directors. Managers shall be responsible for the selection of their teams and for their actions on the field (Regulation 1(b)).

All Star team manager shall be appointed by the Board of Directors. The Board of Directors may change this policy, if they think it is necessary, at any time.

All Star players shall be voted on by the managers/coaches in their respective division. The number of players to be on the All Star team will be approved by the Board of Directors. The players with the most votes will be on the All star tournament team.

SECTION 2

Umpires shall be appointed annually by the President, with the approval of the Board of Directors, who shall be responsible for their assignments and for their actions on the field (Regulation 1(b)).

ARTICLE IX - AFFILIATION

SECTION 1

Charter. The Refugio Little League shall annually apply for a charter from Little League Baseball, Incorporated, and shall do all things necessary by such charter and it shall not be affiliated with any other program or organization or operate any other program.

SECTION 2

Rules and Regulations. The Official Playing Rules and Regulations as published by Little League Baseball Incorporated, Williamsport, Pennsylvania, shall be binding on the Refugio Little League.

SECTION 3

Local Rules, Ground Rules and/or Bylaws. The local rules, ground rules and/or bylaws of the Refugio Little League shall be adopted by the Board of Directors at a meeting to be held not less than one month previous to the first scheduled game of the season, but shall in no way conflict with the Rules, Regulations and Policies of Little League Baseball, Incorporated, nor shall they conflict with this Constitution.

ARTICLE X - FINANCIAL AND ACCOUNTING

SECTION 1

Authority. The Board of Directors shall decide all matters pertaining to the finances of the Refugio Little League and it shall place all income including Auxiliary funds, in a common league treasury, directing the expenditure of funds in such manner as will give no individual or team an advantage over those in competition with such individual or team.

SECTION 2

Contributions. The Board shall not permit the contribution of funds or property to individual teams but shall solicit funds for the common treasury of the Refugio Little League, thereby to discourage favoritism among teams and to endeavor to equalize the benefits of the Refugio Little League.

SECTION 3

Solicitations. The Board shall not permit the solicitation of funds in the name of Little League Baseball, Incorporated unless all of the funds so raised by placed in the Refugio Little League treasury.

SECTION 4

Disbursement of Funds. The Board shall not permit the disbursement of Refugio Little League funds for other than the conduct of Little League activities in accordance with the rules, regulations and policies of Little League Baseball, Incorporated. All disbursements shall be made by check. All checks shall be signed by the Refugio Little League Treasurer and such other officer, officers, or person(s) as the Board of Directors shall determine.

SECTION 5

Compensation. No Director, Officer or Member of Refugio Little League shall receive, directly or indirectly any salary, compensation or emolument from the Refugio Little League for services rendered as Director, Officer or Member.

SECTION 6

Deposits. All monies received, including Auxiliary Funds, shall be deposited to the credit of Refugio Little League in Vantage Bank of Refugio and all disbursements made by check.

SECTION 7

Fiscal Year. The fiscal year of the Refugio Little League shall begin on the first day of October and shall end on the last day of September.

SECTION 8

Distribution of Property upon Dissolution. Upon dissolution of the Refugio Little League and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of the Refugio Little League to another federally incorporated entity which maintains the same objectives as set forth in Article II of this Constitution, which are or may be entitled to exemption under Section 501(c)(3) of the Internal Revenue Code or any future corresponding provision.

ARTICLE XI - AMENDMENTS

This Constitution and Bylaws may be amended, repealed or altered in whole or in part by a majority vote at any duly organized meeting of the Members provided notice of the proposed change is included in the notice of such meeting.

Draft of all proposed amendments shall be submitted to Little League Baseball, Incorporated, for approval before implementation.

This Constitution was approved by the Refugio Little League membership on November 10, 2019.

Ryan Linney

President's Name (Print)

Ryan Linney

President's Signature

11/10/2019

Date

Little League ID No. 343-29-09

Make one copy for the District Administrator and copies for each Board of Director. Send original to Regional Headquarters. Refugio Little League's Constitution on file at Regional Headquarters (most recently-approved copy) is the official Constitution of Refugio Little League.

Little League Baseball, Incorporated does not limit participation in its activities on the basis of disability, race, creed, color, national origin, gender, sexual preference or religious preference.